

**MINUTES OF MEETING OF TOWN COUNCIL
TOWN OF BREMEN, INDIANA
March 9, 2020**

The Town Council of the Town of Bremen, Indiana, met in regular session at 4:30 p.m. on Monday, March 9, 2020, at the Bremen Town Hall pursuant to notice previously published. Council members William Daily, Mike Leman, James Leeper and Rick Graverson were present. Also present were Trend Weldy, Director of Operations; Jay Stoneburner, Superintendent of the Electric Department; Chief Brad Kile, Police Department; Alex Mikel, Superintendent of the Street and Water Department; Matt Cunningham, Superintendent of the Wastewater Department; Chief Matt Neher, Fire Department; Brian Main, Superintendent of the Park Department; Keith Fraine, Cemetery Sexton; Carol Young, Deputy Clerk-Treasurer; and Anthony Wagner, Town Attorney.

MINUTES: Mr. Leeper made a motion to approve the minutes of the February 24, 2020 meeting, which was seconded by Mr. Graverson and carried by a vote of 4 ayes, 0 nays.

CLERK-TREASURER: Ms. Young submitted the docket of claims without amendment; Mr. Graverson made a motion to approve the docket as submitted, which was seconded by Mr. Leeper and carried by a vote of 4 ayes, 0 nays. Ms. Young presented Ordinance 3-2020, regarding appropriations for the local road and bridge and match fund, to be approved on first reading. Mr. Mikel told the Council that the total match for the community crossroads state funds would be approximately \$85,000.00. Mr. Leeper made a motion to approve Ordinance 3-2020 on first reading, which was seconded by Mr. Graverson and carried by a vote of 4 ayes, 0 nays. Ms. Young also asked the Council to approve the services contract with BakerTilly. Mr. Leeper made a motion to approve the contract as submitted, which was seconded by Mr. Leeper and carried by a vote of 4 ayes, 0 nays.

TOWN ATTORNEY: Mr. Wagner reported on the status of the easements for the Downtown Streetscape improvement project, and explained that several property owners had indicated that they would not sign the easement. Mr. Wagner asked the Council to grant him the authority to pursue the easements by eminent domain, including a market analysis of the properties. Mr. Graverson made a motion to approve the request as stated, which was seconded by Mr. Leeper and carried by a vote of 4 ayes, 0 nays.

BID OPENING: Mr. Wagner opened the following bids for the 2020 Bremen Downtown Utilities Project:

- | | |
|---------------------------------|--------------|
| • Haskins Underground, Inc.: | \$445,593.00 |
| • Selge Construction Co., Inc.: | \$477,947.75 |
| • Indiana Earth Incorporated: | \$586,844.67 |
| • HRP Construction, Inc.: | \$561,205.00 |

Mr. Leeper made a motion to take the bids under advisement, which was seconded by Mr. Graverson and carried by a vote of 4 ayes, 0 nays.

PUBLIC COMMENT: No public comments were offered.

DIRECTOR OF OPERATIONS: Mr. Weldy submitted his report, and informed the Council that the Town trash days would take place on May 8 and 9 this year. He also described his presentation at a recent IMPA meeting, and submitted three CF1 forms

for Universal Bearings and one CF1 form for Patrick Industries, which Mr. Daily signed.

DEPARTMENT HEAD REPORTS:

Mr. Stoneburner requested approval to promote Ben Wright to assistant superintendent as of March 2, 2020. Mr. Leman made a motion to approve the promotion of Mr. Wright to Assistant Superintendent of the Electric Department as of March 2, 2020, which was seconded by Mr. Leeper and carried by a vote of 4 ayes, 0 nays. Mr. Stoneburner also requested permission to begin the process to hire a new lineman; Mr. Graverson made a motion to grant permission as requested, which was seconded by Mr. Leeper and carried by a vote of 4 ayes, 0 nays.

Mr. Mikel requested permission to engage JPR to obtain a permit for the replacement of the water main during the streetscape project, and to seek quotes for the work. Mr. Mikel estimated that the in-house cost would be approximately \$60,000.00, and that the project would start in May and end before the parade. Mr. Graverson made a motion to approve the request as stated, which was seconded by Mr. Leman and carried by a vote of 4 ayes, 0 nays. Mr. Mikel then requested permission for the Traffic Commission, consisting of Mr. Mikel, Chief Kile and Chief Neher, to make traffic adjustments during the Downtown Streetscape Project without Council approval. The Council discussed the request. Mr. Leman made a motion to grant the Traffic Commission the authority to make traffic adjustments during the Downtown Streetscape Project without prior Council approval, which was seconded by Mr. Leeper and carried by a vote of 4 ayes, 0 nays. Mr. Mikel requested permission to declare the department's 1983 ASM trailer to be junk, as the value is less than \$500.00. Mr. Leeper made a motion to declare the 1983 ASM trailer to be junk, which was seconded by Mr. Graverson and carried by a vote of 4 ayes, 0 nays. Mr. Mikel noted that he would sell the trailer for scrap value. Mr. Mikel then told the Council that the Redevelopment Commission had approved the installation of a new well at the new water plant and requested permission for JPR to prepare the specifications for bids. The Council discussed the purpose of the well and the project. Mr. Leeper made a motion to authorize the drafting of specifications, which was seconded by Mr. Graverson and carried by a vote of 4 ayes, 0 nays.

Chief Kile submitted his packet on behalf of the Police Commissioners, and submitted quotes for the purchase of the 2020 police vehicles. Chief Kile noted that the Board of Commissioners had recommended purchasing the Ford vehicles from Oliver Ford. Mr. Leeper made a motion to approve the purchases requested, which was seconded by Mr. Leman and carried by a vote of 4 ayes, 0 nays. Chief Kile also requested permission to sell the chief's vehicle, a 2011 Ford Expedition, by private sale, as he believed the trade-in value was too low. Mr. Leman made a motion to approve the sale of the vehicle by bid with an \$8,000.00 reserve, which was seconded by Mr. Graverson and carried by a vote of 4 ayes, 0 nays.

Mr. Main informed the Council that the softball concession project should be finished by the early part of April.

Mr. Fraine submitted his report on behalf of the Cemetery Department.

Mr. Cunningham requested the promotion of Tony Farrer to class A employee as of March 16, 2020, Mr. Leeper made a motion to approve the promotion of Mr. Farrer to class A operator as of March 16, 2020, which was seconded by Mr. Leman and carried by a vote of 4 ayes, 0 nays. Mr. Cunningham also requested the promotion of Krista Smith to class C operator, as she had obtained her CDL, also as of March 16, 2020; Mr. Leman made a motion to approve the promotion of Krista Smith to class C operator as of March 16, 2020, which was seconded by Mr. Leeper and carried by a vote of 4 ayes, 0 nays.

Handwritten text in a cursive script, likely a letter or document. The text is written in dark ink on a light-colored paper. The script is dense and fills most of the page. There are some faint, illegible markings at the top and bottom, possibly indicating a date or location. The overall appearance is that of an old, handwritten document.

Chief Neher submitted his report on behalf of the Fire Department.

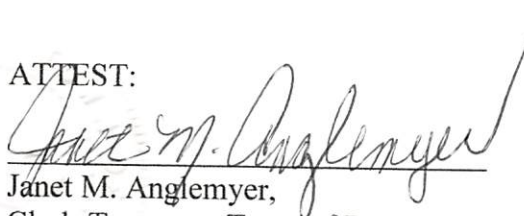
Mr. Leman made a motion to approve the Department Head Reports, which was seconded by Mr. Leeper and carried by a vote of 4 ayes, 0 nays.

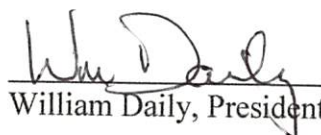
TOWN ENGINEER: Ken Jones submitted his report on behalf of JPR, and gave the Council an update as to the development of the Asset Management Plan.

COUNCIL COMMENTS: No Council comments were offered.

ADJOURNMENT: Mr. Leeper made a motion to adjourn the meeting, which was seconded by Mr. Graverson and carried by a vote of 4 ayes, 0 nays.

ATTEST:


Janet M. Anglemeyer,
Clerk-Treasurer, Town of Bremen


William Daily, President

