MINUTES OF MEETING OF TOWN COUNCIL
TOWN OF BREMEN, INDIANA
May 10, 2021

The Town Council of the Town of Bremen, Indiana, met in regular session at 4:30 p.m. on Monday, May 10, 2021, at the Bremen Town Hall pursuant to notice previously published. Council members James Leeper, Michael Leman, Rick Graverson, and William Daily were present. Also present were Trend Weldy, Director of Operations; Jay Stoneburner, Superintendent of the Electric Department; Alex Mikel, Superintendent of the Water Department; Chief Brad Kile, Police Department; Austin Langdon, Superintendent of the Street Department; Chief Matt Neher, Fire Department; Matt Cunningham, Superintendent of the Wastewater Department; Keith Fraine, Cemetery Sexton; Janet Anglemyer, Clerk-Treasurer; Ken Jones, Town Engineer; and Anthony Wagner, Town Attorney.

MINUTES: Mr. Leman made a motion to approve the minutes of the April 26, 2021 meeting, which was seconded by Mr. Daily and carried by a vote of 4 ayes, 0 nays.

CLERK-TREASURER: Ms. Anglemyer submitted the docket of claims without amendment; Mr. Graverson made a motion to approve the docket as submitted, which was seconded by Mr. Leman and carried by a vote of 4 ayes, 0 nays. Ms. Anglemyer then presented Resolution 2021-12, authorizing the use of the pay.gov website for utility payments. Mr. Leman made a motion to approve Resolution 2021-12, which was seconded by Mr. Graverson and carried by a vote of 4 ayes, 0 nays. Ms. Anglemyer confirmed that the Council Members had received her memo regarding the replacement of Carol Young upon her retirement. Ms. Anglemyer then submitted a pay application for the downtown streetscape project that included payments of $47,911.50 for R. Yoder Construction and $755.00 for the Troyer Group. Mr. Leeper signed the pay application. Ms. Anglemyer also presented pay application number 1 for the Alexander Street project, in the amount of $89,391.30 to Haskins Underground. Ms. Anglemyer asked the Council to approve payment of the pay application as the claim was not included in the docket. Mr. Leman made a motion to approve the pay application as submitted, which was seconded by Mr. Daily and carried by a vote of 4 ayes, 0 nays. Ms. Anglemyer asked the Council to set the date for the annual budget review and the Council discussed June 3, 2021 at 11:00 a.m. as the prospective date as the members check their calendars for conflicts. Ms. Anglemyer also told the Council that the Town had received the Community Crossings funds from the State.

TOWN ATTORNEY: Mr. Wagner submitted Ordinance 10-2021, regarding changes to the Town Code sections pertaining to the wastewater utility operations, for first reading. Mr. Wagner explained that Mr. Cunningham had worked with him to prepare the ordinance in response to a request from the environmental protection agency. The Council discussed the Ordinance. Mr. Graverson made a motion to approve Ordinance 10-2021 on first reading, which was seconded by Mr. Daily and carried by a vote of 4 ayes, 0 nays. Mr. Wagner then recommended to the Council that they adopt a formal policy regarding the displays on the new electronic sign, and Mr. Weldy asked Mr. Wagner to get input from the attorneys for other communities. Mr. Wagner also told the Council that he was working to set up a meeting with the property owner on the new industrial annexation to the east, and that he would resend the proposed Memorandum of Understanding regarding the Park Superintendent position.

PUBLIC COMMENT: Joe Blakley appeared before the Council and disagreed with the decision to hold the Oktoberfest event at Sunnyside Park. Mr. Weldy explained that between the work on the new parking lot on the east end of downtown and the Jackson Street construction work, holding the event downtown was not feasible this year. He also noted previous problems and complaints with vendors regarding inclement weather and strong winds. Mr. Wagner asked what other events would be

held downtown, and Mr. Weldy explained that the farmer's market would be starting soon and that the Chamber of Commerce would be holding the Summer's End Festival in August. Mr. Blakley also expressed concern with traffic at the Bowen Ave./Plymouth Street intersection, particularly due to the new detour from State Road 331. Mr. Wagner explained that the intersection was actually controlled by INDOT and encouraged him and anyone else to send complaints about the intersection design through INDOT's channels.

DIRECTOR OF OPERATIONS: Mr. Weldy submitted his report and presented a collection of 12 CF-1 forms for Protec. Mr. Leeper signed the forms. Mr. Daily asked how many employees Protec had at this point, and Mr. Weldy told him it was approximately 26. Mr. Weldy then presented a CF-1 form for Accraline, which Mr. Leeper also signed. Mr. Weldy then presented Resolution 2021-13, regarding a personal property tax abatement for JEN-Y-HITCH was purchasing $1.7 million dollars' worth of equipment. Mr. Graverson made a motion to approve Resolution 2021-13, which was seconded by Mr. Daily and carried by a vote of 4 ayes, 0 nays. Mr. Weldy presented a proposal for the new gateway signs at a cost of $3,600.00. The Council discussed the designs. Mr. Leman made a motion to approve the proposal, which was seconded by Mr. Daily and carried by a vote of 4 ayes, 0 nays. Mr. Weldy suggested that the Council contract with an outside person or company to maintain the flowerpots and planters recently installed downtown as well as the landscaping around the new electronic sign. Mr. Wagner stated that any advertisement should be made clear that the person would not be an employee of the Town, but an independent contractor. Mr. Leman made a motion to advertise the work for bids, which was seconded by Mr. Graverson and carried by a vote of 4 ayes, 0 nays. Mr. Weldy told the Council that he and Mr. Stoneburner were working on changes to the proposed wayfinding signs, and that the estimated cost was currently $8,000.00. He also told the Council that IMPA would pay approximately 75% of the cost and that he and Mr. Stoneburner hope to work on some reductions. Mr. Weldy noted that JPR had reported costs of approximately $35,000.00 to repair the parking lot at the former Bi-County property, and told the Council that funds were available for the repairs. Mr. Jones recommended that the paving be added to E&B's current contract by a change order, and the Council directed him to submit that change order at an upcoming meeting. Mr. Weldy told the Council that he had applied to Ozinga for a grant to donate the concrete for the electronic sign landscaping project. He also presented an estimate from Graphix Unlimited, obtained through Sheila Reed, regarding banners for the new light posts downtown. He explained that a set of banners for all the poles would cost $1,400.00. Mr. Leman suggested that the Town purchase one general set of banners this year in order to see how they looked and resisted the weather before buying other sets.

DEPARTMENT HEAD REPORTS:

Mr. Stoneburner submitted his report on behalf of the Electric Department.

Mr. Mikel submitted his report on behalf of the Water Department and told the Council that the water filter repairs had begun. Mr. Mikel requested permission to advertise for a fourth employee in the Water Department. Mr. Leman made a motion to approve advertisement for the new position, which was seconded by Mr. Graverson and carried by a vote of 4 ayes, 0 nays.

Chief Kile submitted his report on behalf of the Police Department.

Mr. Langdon submitted his report on behalf of the Street Department.

Mr. Cunningham submitted his report on behalf of the Wastewater Department.

Chief Neher told the Council that he had obtained the permits for the Fireman's Festival parade.

Mr. Leman made a motion to approve the Department Head Reports, which was seconded by Mr. Daily and carried by a vote of 4 ayes, 0 nays.

TOWN ENGINEER: Mr. Jones told the Council that a change order was required for the North Center Street project due to the unexpected poor quality of the asphalt. He explained that additional materials would be ordered, but that they had also added sidewalks, ADA-approved curb ramps, and tree lawn reconstruction to the project and noted that the project was still underneath the initial estimate and that leftover storm water bond funds could be used to pay for the additional work. Mr. Jones and Mr. Weldy complimented the crew from HRP for being diligent with their work and also helping the nearby residents with entering and exiting their properties. Mr. Jones asked the Council to approve the change order for $51,603.54. Mr. Leman made a motion to approve the proposed change order as submitted, which was seconded by Mr. Daily and carried by a vote of 4 ayes, 0 nays.

COUNCIL COMMENTS: No Council comments were offered.

ADJOURNMENT: Mr. Leman made a motion to adjourn the meeting, which was seconded by Mr. Graverson and carried by a vote of 4 ayes, 0 nays.

ATTEST:

Janet M. Anglemyer,
Clerk-Treasurer, Town of Bremen

James Leeper, President