## MINUTES OF MEETING OF TOWN COUNCIL TOWN OF BREMEN, INDIANA February 24, 2020

The Town Council of the Town of Bremen, Indiana, met in regular session at 4:30 p.m. on Monday, February 24, 2020, at the Bremen Town Hall pursuant to notice previously published. Council members William Daily, Mike Leman, James Leeper and Rick Graverson were present. Also present were Trend Weldy, Director of Operations; Jay Stoneburner, Superintendent of the Electric Department; Chief Brad Kile, Police Department; Alex Mikel, Superintendent of the Street and Water Department; Chief Matt Neher, Fire Department; Brian Main, Superintendent of the Park Department; Janet Anglemyer, Clerk-Treasurer; and Anthony Wagner, Town Attorney.

MINUTES: Mr. Leeper made a motion to approve the minutes of the February 10, 2020 meeting, which was seconded by Mr. Graverson and carried by a vote of 4 ayes, 0 nays.

CLERK-TREASURER: Ms. Anglemyer submitted the docket of claims without amendment; Mr. Graverson made a motion to approve the docket as submitted, which was seconded by Mr. Leeper and carried by a vote of 4 ayes, 0 nays. Ms. Anglemyer then presented Ordinance 2-2020, regarding certain amendments to the Employee Handbook, and requested the Council to declare an emergency and pass the Ordinance on all three readings. Mr. Graverson made a motion to declare an emergency and pass Ordnance 2-2020 on all three readings, which was seconded by Mr. Leman and carried by a vote of 4 ayes, 0 nays. Ms. Anglemyer then presented a schedule of outstanding checks to be voided, in the total amount of \$309.23. Mr. Leeper made a motion to approve the schedule of outstanding checks to be voided, which was seconded by Mr. Graverson and carried by a vote of 4 ayes, 0 nays.

**TOWN ATTORNEY:** Mr. Wagner and Mr. Weldy discussed the Memorandum of Understanding received from INDOT for the Downtown Streetscape project, and also gave the Council an update on the easements for the project as well.

**PUBLIC COMMENT:** No public comments were offered.

<u>DIRECTOR OF OPERATIONS:</u> Mr. Weldy discussed running the utilities up north Center Street to the annexed Southwire property, and described a recent BZA petition for the Council.

## **DEPARTMENT HEAD REPORTS:**

Mr. Stoneburner had no new information to report on behalf of the Electric Department.

Mr. Mikel advised the Council of an upcoming change order to the paving plan to include the wastewater treatment plant driveway.

Chief Kile informed the Council the department was selling special autism awareness patches as a fundraiser, and that the new squad car was already in service, although lacking graphics.

Chief Neher had no new information to report on behalf of the Fire Department.

Mr. Main told the Council that the pickleball club would be hosting an open tournament on June 11, 2020, and that the trees on the south side of the tennis court had been removed. He also told the Council that the Jaycee restroom project was almost done.

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Mr. Leeper made a motion to approve the Department Head Reports, which was seconded by Mr. Graverson and carried by a vote of 4 ayes, 0 nays.

**TOWN ENGINEER:** Ken Jones appeared on behalf of JPR and told the Council that the bids had been mailed out for the Plymouth Street water main and service line improvements. He noted that only five laterals needed to be replaced after the recent video inspection. Mr. Jones gave the Council a status update on the lift station improvement project, and told the Council the Storm Water Board would be meeting to discuss the Alexander Street project in the near future. Mr. Jones informed the Council that the Community Crossing and Parke View sewer projects were under contract, and he distributed a proposed scope of employment for the north Center Street project.

**COUNCIL COMMENTS:** Mr. Leman asked Mr. Mikel and Mr. Weldy questions about the flooding on Collier Street that was discussed at the recent BZA meeting. Mr. Mikel explained that he was planning on installing more catch basins in the area, but that the project could be funded through the Community Crossings program if it could wait one more year. Mr. Jones discussed JPR's role in reviewing the plans as well.

**ADJOURNMENT:** Mr. Leman made a motion to adjourn the meeting, which was seconded by Mr. Leeper and carried by a vote of 4 ayes, 0 nays.

ATTEST:

Janet M. Anglemyer,

Clerk-Treasurer, Town of Bremen

William Daily, President