

**MINUTES OF MEETING OF TOWN COUNCIL
TOWN OF BREMEN, INDIANA
March 10, 2025**

The Town Council of the Town of Bremen, Indiana, met in regular session at 4:30 p.m. on Monday, March 10, 2025, at the Bremen Town Hall pursuant to notice previously published. Council Members Michael Leman, William Daily, Alex Mikel, Bryan Miller and David Bailey were present. Also present were Keith Fraine, Director of Operations; Meghan Atkins, Clerk-Treasurer; Ben Wright, Superintendent of the Electric Department; Henry Aguayo, Superintendent of the Water Department; Chief Brad Kile, Police Department; Matt Cunningham, Superintendent of the Wastewater Department; Chief Matt Neher, Fire Department; Nate Lockwood, Cemetery Sexton; Ken Jones, Town Engineer and Anthony Wagner, Town Attorney.

PLEDGE OF ALLEGIANCE: The Council recited the Pledge of Allegiance.

MINUTES: Mr. Miller made a motion to approve the minutes of the February 24, 2025, meeting, which was seconded by Mr. Daily and carried by a vote of 5 ayes, 0 nays.

CLERK-TREASURER: Ms. Atkins presented the docket of claims together with the payroll allowance docket; Mr. Mikel made a motion to approve the docket as submitted, which was seconded by Mr. Miller and carried by a vote of 5 ayes, 0 nays. Ms. Atkins submitted the Baker Tilly retainer agreement.

TOWN ATTORNEY: Mr. Wagner presented Ordinance 4-2025, regarding amendment of the employee handbook to address changes to the per diem and credit card policies. Mr. Wagner explained the considerations weighed when drafting the ordinance, and Ms. Atkins explained the current parameters of the Town's credit card account. The Council discussed the ordinance. Mr. Mikel made a motion to declare an emergency and approve Ordinance 4-2025 on all three readings, which was seconded by Mr. Daily and carried by a vote of 5 ayes, 0 nays.

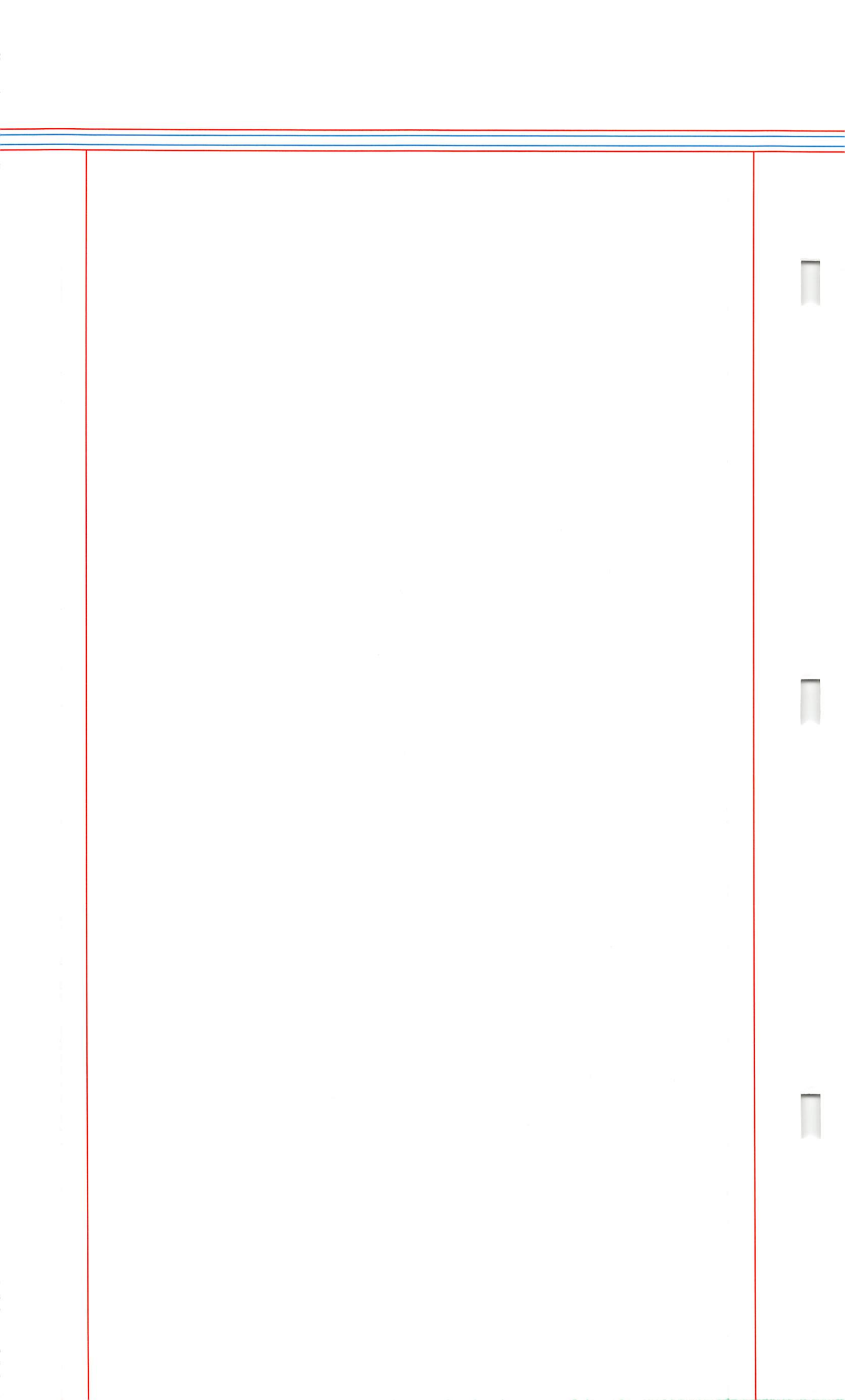
NEW BUSINESS: No new business was brought before the Council.

OLD BUSINESS: No old business was brought before the Council.

PUBLIC COMMENTS: Shannon McLoed appeared before the Council and explained that the grant for the aquatic center had passed its audit with no issues and was ready to be closed out. She also gave a summary of recent grant projects for the Town and noted that the Town had \$6.3 million dollars' worth of improvements with \$2.5 million dollars of investment from the Town. She also told the Council that the federal income survey was still good for two more years and could be applied to other projects. The Council raised the Standpipe Project as a target for grants, and Mr. Jones shared the status of the project. The Council said that the wastewater treatment plant might also be suitable for a grant, and Ms. McLoed noted there may be an existing grant to fit that project. Ms. McLoed encouraged the Council to contact her regarding future projects.

The Council discussed whether the remodel of the Council chambers for electronic access would be suitable for a grant.

DIRECTOR OF OPERATIONS: Mr. Fraine submitted his report to the Council and thanked the Town employees that worked on the remodel of the rear conference room. Mr. Daily asked him if the roof leak had been fixed, and Mr. Fraine replied that he believed it had but they were still monitoring it.



DEPARTMENT HEAD REPORTS:

Mr. Wright had no new information to report on behalf of the Electric Department.

Mr. Aguayo told the Council that the hydrants would be flushed beginning the following week.

Mr. Cunningham told the Council that the Lake of the Woods was working on an agreement for their project. The Council asked about the status of the Donnybrook project with the Marshall County Regional Sewer District, but Mr. Jones said that there had been very little progress due to the priority of other projects.

Chief Neher had no new information to report on behalf of the Fire Department.

Mr. Lockwood had no new information to report on behalf of the Cemetery Department.

Chief Kile had no new information to report on behalf of the Police Department.

Mr. Daily made a motion to approve the Department Head Reports, which was seconded by Mr. Miller and carried by a vote of 5 ayes, 0 nays.


TOWN ENGINEER: Mr. Jones requested permission to get quotes for the refurbishing of the South Street parking lot, which the Council authorized.

Mr. Jones also told the Council that JPR would be beginning the beneficial census for the EDA grant for the wastewater treatment plant.

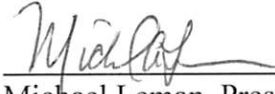
COUNCIL COMMENTS: Mr. Leman asked whether the Chamber of Commerce would consider receiving donations for Latin Fest.

ADJOURNMENT: Mr. Mikel made a motion to adjourn the meeting, which was seconded by Mr. Miller and carried by a vote of 5 ayes, 0 nays.

ATTEST:



Meghan Atkins,
Clerk-Treasurer, Town of Bremen



Michael Leman, President

