

**MINUTES OF MEETING OF TOWN COUNCIL
TOWN OF BREMEN, INDIANA**

July 28, 2025

The Town Council of the Town of Bremen, Indiana, met in regular session at 4:30 p.m. on Monday, July 28, 2025, at the Bremen Town Hall pursuant to notice previously published. Council Members Michael Leman, Alex Mikel, Bryan Miller and David Bailey were present. Also present were Keith Fraine, Director of Operations; Meghan Atkins, Clerk-Treasurer; Ben Wright, Superintendent of the Electric Department; Henry Aguayo, Superintendent of the Water Department; Chief Brad Kile, Police Department; Matt Cunningham, Superintendent of the Wastewater Department; Brian Main, Superintendent of the Park Department; Ken Jones, Town Engineer and Anthony Wagner, Town Attorney.

PLEDGE OF ALLEGIANCE: The Council recited the Pledge of Allegiance.

MINUTES: Mr. Mikel made a motion to approve the minutes of the July 14, 2025, meeting, which was seconded by Mr. Miller and carried by a vote of 4 ayes, 0 nays.

CLERK-TREASURER: Ms. Atkins presented the docket of claims without amendment, and noted that it included the final payment for the Center Street parking lot project. Mr. Miller made a motion to approve the docket as submitted, which was seconded by Mr. Mikel and carried by a vote of 4 ayes, 0 nays.

TOWN ATTORNEY: Mr. Wagner asked the Council to approve Ordinance 9-2025, regarding the establishment of a donation fund for the school resource officer program, on first reading. Mr. Mikel made a motion to approve Ordinance 9-2025 on first reading, which was seconded by Mr. Miller and carried by a vote of 4 ayes, 0 nays. Mr. Wagner addressed several items that were listed in the Old Business category. He told the Council that the meeting with JPR regarding the zoning ordinance had not been scheduled yet, due to meetings for the READI project, and also informed the Council that he was researching an ordinance to address horse manure in Town.

NEW BUSINESS: No new business was brought before the Council.

OLD BUSINESS: Mr. Wagner told the Council that he had not found many positive options for grants to operate the apartment building.

PUBLIC COMMENTS: Mr. Leman thanked Marcus and Matthew Houin, local Boy Scouts for attending the meeting.

Jo Blakley asked whether the Council would consider an ordinance requiring lights on buggies and other slow-moving vehicles. Mr. Wagner told the Council that he and Mr. Fraine would propose the idea to other executives in the county for consistency between the communities.

DIRECTOR OF OPERATIONS: Mr. Fraine reminded the Council that there were several empty apartment units available, and the Council discussed where to fill the units before making a decision on the building. Mr. Fraine told the Council that Austin Langdon was not able to attend the meeting and provided his report in his place. Mr. Fraine told the Council that Rieth Riley was slightly behind on their paving schedule, but would be in Bremen for milling on August 18 and 19, and paving on August 20 and 21. He also stated that the Grant Street project should be done in the second week of August and that the school was aware of the extension. Mr. Fraine requested the lateral transfer of Michael Balsley from the Water Department to the Street Department at Mr. Langdon's request, and noted that another employee from the Street Department would be going on leave that following Friday. Mr. Fraine explained that the Water

Department had received two internal applicants for its open position and Mr. Aguayo requested permission to hire Dave Kapke. Mr. Aguayo told the Council that Mr. Kapke would start as a Class B operator after training his replacement and move up to a Class A operator when he received his certifications. The Council discussed the transfers. Mr. Miller made a motion to approve the transfer of Michael Balsley to the Street Department effective July 28, 2025, which was seconded by Mr. Mikel and carried by a vote of 4 ayes, 0 nays. Mr. Mikel stated that he would abstain from the vote on Mr. Kapke's transfer due to their relation but expressed concern that Mr. Kapke would take a pay cut in the transfer. The Council discussed how to set the pay level for Mr. Kapke and decided to proceed with the transfer since he would be training his replacement for at least a month. Mr. Miller made a motion to approve the transfer of David Kapke to the Water Department, which was seconded by Mr. Bailey and carried by a vote of 3 ayes, 0 nays, and 1 abstention (Mikel). Mr. Wagner suggested that Mr. Fraine prepare an updated job description for the meter tech position.

DEPARTMENT HEAD REPORTS:

Chief Kile told the Council that the Police Department would shift extra officers to be present at the school while Grant Street is under construction.

Mr. Wright submitted his report on behalf of the Electric Department.

Mr. Main told the Council that the pool would close this week as staff members begin to head back to school but noted that the splash pad would be open until the weather turned cold. He also told the Council that the Park Department would be reopening applications for the Assistant Superintendent position that had been advertised in the spring. Mr. Leman asked Mr. Main if the Park Board had considered moving the A-frame building at West Park and Mr. Main replied that the Board had declined to move it.

Mr. Aguayo submitted his report on behalf of the Water Department.

Mr. Cunningham had no new information to report on behalf of the Wastewater Department.

Mr. Miller made a motion to approve the Department Head Reports, which was seconded by Mr. Mikel and carried by a vote of 4 ayes, 0 nays.

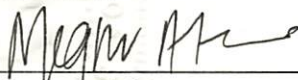
TOWN ENGINEER: Mr. Jones told the Council that JPR had released an addendum to the bid documents for the wastewater treatment plant project, and that the project still had significant interest from potential bidders. Mr. Jones also gave an update regarding the Grant Street project, including repairs to be performed by NIPSCO, and master planning for the extension of utilities to the READI project sites.

COUNCIL COMMENTS: Mr. Mikel asked Mr. Main if he was aware of the cracking pavement on the pickle ball courts, and Mr. Main told the Council that the cracking was minor and to be expected. He explained that the courts are in good shape overall and that he had applied an epoxy solution to fix the cracks for the moment.

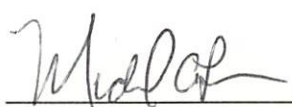
Mr. Leman reminded those present of the Latin Fest scheduled for the next Saturday.

ADJOURNMENT: Mr. Mikel made a motion to adjourn the meeting, which was seconded by Mr. Bailey and carried by a vote of 4 ayes, 0 nays.

ATTEST:



Meghan Atkins,
Clerk-Treasurer, Town of Bremen



Michael Leman, President