

**MINUTES OF MEETING OF TOWN COUNCIL
TOWN OF BREMEN, INDIANA
July 14, 2025**

The Town Council of the Town of Bremen, Indiana, met in regular session at 4:30 p.m. on Monday, July 14, 2025, at the Bremen Town Hall pursuant to notice previously published. Council Members Michael Leman, William Daily, Alex Mikel, Bryan Miller and David Bailey were present. Also present were Keith Fraine, Director of Operations; Meghan Atkins, Clerk-Treasurer; Henry Aguayo, Superintendent of the Water Department; Chief Brad Kile, Police Department; Austin Langdon, Superintendent of the Street Department; Matt Cunningham, Superintendent of the Wastewater Department; Brian Main, Superintendent of the Park Department; Chief Matt Neher, Fire Department; Nate Lockwood, Cemetery Sexton; Ken Jones, Town Engineer and Anthony Wagner, Town Attorney.

PLEDGE OF ALLEGIANCE: The Council recited the Pledge of Allegiance.

MINUTES: Mr. Mikel made a motion to approve the minutes of the June 23, 2025, meeting, which was seconded by Mr. Miller and carried by a vote of 5 ayes, 0 nays

CLERK-TREASURER: Ms. Atkins presented the docket of claims with the payroll allowance docket and noted that the docket included pay application number 3 for the Grant Street paving project. Mr. Miller made a motion to approve the docket of claims as submitted, which was seconded by Mr. Bailey and carried by a vote of 5 ayes, 0 nays. Ms. Atkins then presented change order number 1 regarding the CCMG 2025-1 project and explained that the change order was related to extra paving, and Mr. Jones added that the change order amounted to a reduction of \$59,180.43. Mr. Daily made a motion to approve change order number 1 as submitted, which was seconded by Mr. Miller and carried by a vote of 5 ayes, 0 nays.

TOWN ATTORNEY: Mr. Wagner gave the Council an update from his recent municipal law conference and told the Council of plans that he and Mr. Fraine had made regarding code enforcement efforts. He also told the Council that he and Mr. Fraine would meet with JPR regarding amendments to the zoning ordinance in the near future.

NEW BUSINESS: Mr. Leman read Resolution 2025-5, honoring Luke Kincaid for winning the Robert S. Hinshaw Mental Attitude Award at the 2025 IHSA Boys Track & Field state tournament. Mr. Daily made a motion to approve Resolution 2025-5, which was seconded by Mr. Mikel and carried by a vote of 5 ayes, 0 nays.

The Council congratulated Mr. Kincaid on his award and his successful track season.

OLD BUSINESS: Mr. Fraine gave the Council an update on the status of the Bremen Apartments. The Council discussed how to proceed. Mr. Mikel asked Mr. Wagner to investigate any grants or other federal funding that could be used to operate the apartments. Mr. Fraine also told the Council Members that meetings with potential developers for the READI project would be scheduled soon.

PUBLIC COMMENTS: Joe Blakley appeared before the Council and suggested that they not leave open units in the apartment building.

DIRECTOR OF OPERATIONS: Mr. Fraine submitted his report.

DEPARTMENT HEAD REPORTS:

Mr. Lockwood presented Scope of Work estimates for paving at the cemetery and described the areas that needed repair. He recommended the quote from Super Seal of Warsaw as the lowest quote with the largest scope of work, in the amount of \$42,302.00. He told the Council that he would use funds from the perpetual care account, but that funds were also available in the repair fund. The Council discussed the estimates. Mr. Mikel made a motion to approve the quote from Super Seal of Warsaw, which was seconded by Mr. Bailey and carried by a vote of 5 ayes, 0 nays. Mr. Mikel asked Mr. Lockwood how the cemetery could pay for future maintenance, and Mr. Lockwood replied that such projects would be included in the next budget as part of the capital management plan.

Mr. Aguayo had no new information to report on behalf of the Water Department.

Mr. Langdon told the Council that Tim Kulczar would be retiring in the near future and asked permission to start the hiring process by opening the position to in-house transfers. The Council directed him to proceed.

Mr. Cunningham submitted his report on behalf of the Wastewater Department.

Chief Neher informed the Council that the Bremen Volunteer Firemen's Association had approved Jonathan Shumaker as a new member.

Mr. Main told the Council that Luke Kincaid had also put in approximately 100 volunteer hours working for the park last summer. He also told the Council that the pool would close in approximately three (3) weeks, but that the Aquatic Center would keep the splash pad open as the weather allowed.

Chief Kile had no new information to report on behalf of the Police Department.

Mr. Miller made a motion to approve the Department Head Reports, which was seconded by Mr. Mikel and carried by a vote of 5 ayes, 0 nays.

TOWN ENGINEER: Mr. Jones told the Council that 14 general contractors had expressed interest in the wastewater treatment plant project. He also told the Council that there had been good progress on the Center Street parking lot and that JPR was pleased with the contractors work to date.

Mr. Jones informed the Council that the Lake of the Woods sewer project was under design and Mr. Wagner added that he had received a draft agreement for review.


Mr. Mikel asked Mr. Jones to provide information to the Council to prepare specs and costs to the original wastewater treatment plant project bids.

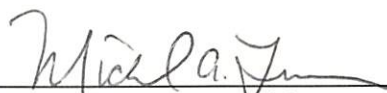
COUNCIL COMMENTS: Mr. Daily expressed concern that old business items on the agenda were not fully completed, and the Council discussed how to better keep track of the projects.

Mr. Leman congratulated Mr. Kincaid again on his award.

ADJOURNMENT: Mr. Mikel made a motion to adjourn the meeting, which was seconded by Mr. Daily and carried by a vote of 5 ayes, 0 nays.

ATTEST:


Meghan Atkins,
Clerk-Treasurer, Town of Bremen


Michael Leman, President